



**VAN COMMUNITY  
COUNCIL  
CYNGOR CYMUNED Y FAN**

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**MINUTES  
COUNCIL MEETING  
Thursday 20<sup>th</sup> February 2025  
VIA TEAMS**

**Resolved:** Cllr Christine Forehead elected chair for this evening's meeting

**1. To note Member attendance and to receive any apologies.**

**In attendance**

Cllr Lynne Hughes  
Cllr Christine Forehead  
Cllr Sheila Newbury  
Cllr Jeff Grenfell  
Cllr Matthew Ferris  
CLERK Michelle Moore

**Apologies**

Cllr Elaine Forehead  
Cllr Sheila Jones  
Cllr John Pettit  
Cllr Sharon Harris  
Cllr Anne Broughton Pettit

**2. Police & Community Safety Matters**

**In attendance**

PCSO416 Thomas Humphrey, & Lisa Gibbs  
Cllr Christine Forehead questioned their support for the renewal of CCTV-and was assured of their backing  
Note-gaming bus is only now, back in operation and at some point, it will be in the Van Ward  
Note-all future correspondence to be directed to PCSO2380 Anna Porter

**3. Fire Service & Community Safety Matters**

**Apologies**

Station Commander Julian Lloyd

**4. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.**

None

## 5. Minutes

- 5.1 The minutes of the FULL COUNCIL meeting held on 16<sup>th</sup> January 2025 were agreed as an accurate record and arrangements were made, to be signed by the chair

## 6. Financial Matters

- 6.1 Received and approved Bank Statements January 2025  
6.2 Received and approved Bank Reconciliations & Payments for January 2025  
6.3 Received and approved invoices for payment by the Clerk  
6.4 Financial assistance-Wales Air Ambulance

**Resolved:** To award £500

*Resolved that in pursuance of the power conferred by section 137 of the Local Government Act 1972(as amended) and being of the opinion that the expenditure above satisfies the requirements of the that section*

## 7. To discuss and consider the new proposals for the Tennis Project/ Caerphilly Tennis Club

**Resolved:** To cover the full cost of the project as quoted £828 and to also include limited refreshments  
To amend the allocated amount in the May budget (to £1000)

Summary of project- x6 tennis sessions, plus free court time at CTC for 1 hr per week

Hire of the van community centre

Coach and assistant costs

CTC court hire

Equipment

This project will be open and promoted to those who live in the Van ward

*Resolved that in pursuance of the power conferred by Local Government (Miscellaneous Provisions) Act 1976 section 19 and being of the opinion that the expenditure above satisfies the requirements of the that section*

## 8. To consider renewal of SLCC membership

**Resolved:** Clerk to renew membership

*Resolved that in pursuance of the power conferred by section 143(1)(b) of the Local Government Act 1972(as amended) and being of the opinion that the expenditure above satisfies the requirements of the that section*

## 9. To discuss the costs and appointment of an Eco Project Officer and Top up Packs for Orchard at Van

Members agreed in principle to the appointment of an Eco Project Officer and that there was a need to investigate further

**Resolved:** To have this as a recurring item on the agenda

**Resolved:** For Cllr Sheila Jones to go ahead and make arrangements/to apply for the free Top up packs

## 10. To consider and discuss how to promote community engagement

- 10.1 Update-VE DAY 80

Note-confirmed, a small service on the 8<sup>th</sup> May, laying of a wreath at the cenotaph in the Caerphilly Town Centre

**Resolved:** Due to time constraints decisions and resolutions will be made via email if necessary

Half the costs will be met by Royal British Legion

Summary of proposed event:

**Resolved:**

Friday 9<sup>th</sup> May- 2pm

In collaboration with the Cwtch café at Van Community Centre

St James School Choir 15-20 mins

Brief talk by Cllr Matthew Ferris

Van Community Council to provide light refreshments - budget £100

Cllr Matthew Ferris to confirm hall hire with the community Centre, and St James School

**Still to be resolved:**

Saturday 10th May-5-8pm

Fish supper and Entertainment at Van Community Centre

Hall Hire at Van Community Centre £15 per hour

Entertainment duo Quote at £250-£300

Fish supper Quote Trethomas Fish shop £10 per person

Tickets x100, half to be allocated the British Legion

*Resolved that in pursuance of the power conferred by section 137 of the Local Government Act 1972(as amended) and being of the opinion that the expenditure above satisfies the requirements of the that section*

10.2 Update-Litter Pick from Cllr M Ferris

Note -Cllr M Ferris is in possession of the litter picking kits

**Resolved:** Cllr M Ferris to contact Andy King to finalise the necessary insurance liability and risk assessment legalities

Proposed dates for the first litter pick in March or April

**11. Clerk's Report**

Noted

**12. Exempt Items**

None

**13. Items for the next agendas**

VE Day 80 event update

Eco Project officer

Cyber Security strategy

New Financial Regulations

Ryan Hyde-Guest Speaker 17<sup>th</sup> April

**14. Date of Next meeting**

Full Council Meeting Thursday 20<sup>th</sup> March 2025 via TEAMS

Note-

Cllr M Ferris would like to remind all Cllrs of their commitment to adhering to the code of conduct

**Meeting closed 19:20**

**Chair**

**Clerk**  
Michelle Moore

***M Moore***