



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y FAN**

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**MINUTES
FULL COUNCIL MEETING
Thursday 20th March 2025 via TEAMS**

1. To note Member attendance and to receive any apologies

In attendance

Cllr Elaine Forehead

Cllr Sheila Jones

Cllr John Pettit

Cllr Anne Broughton Pettit

Cllr Lynne Hughes

Cllr Christine Forehead

Cllr Sheila Newbury

Cllr Jeff Grenfell

Cllr Matthew Ferris

CLERK Michelle Moore

Apologies

Cllr Sharon Harris

2. Police & Community Safety Matters

Not in attendance

Note-no police report

3. Fire Service & Community Safety Matters

Apologies

Station Commander Julian Lloyd

4. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.

None

5. Minutes

- 5.1 The minutes of the FULL COUNCIL meeting held on 20th March 2025 were agreed as an accurate record and arrangements were made, to be signed by the chair

6. Financial Matters

6.1 Received and approved Bank Statements February 2025

6.2 Received and approved Bank Reconciliations & Payments for February 2025

6.3 Received an application for Financial Assistance- Create Caerphilly-Skills and Wellbeing CIC

Resolved: Clerk requested to contact Create Caerphilly for further clarification on the appointment of the tutor and how they will increase their footfall from 15 in attendance to 50-65 over 18 yrs of age

7. **To receive and consider adopting new Financial Regulations(as recommended by One Voice Wales) :revised to comply with VanCC procedures**

Resolved: To adopt the Regulations

8. **To receive and consider One Voice Wales annual renewal membership £988**

Resolved: to renew membership for 2025-2025

Resolved that in pursuance of the power conferred by section 143(1)(b) of the Local Government Act 1972(as amended) and being of the opinion that the expenditure above satisfies the requirements of that section

9. **To receive an update and discuss the appointment of an Eco Project Officer**

Note: Discussed ,the costs of an appointment, possible lottery funding, and working in partnership with Van Allotments

Resolved: A working group (Cllr S Jones, Cllr J Pettit, Cllr L Hughes ,Cllr M Ferris) to discuss potential projects ,the need for one in the community, resident engagement. To be arranged by Cllr S Jones and convened within the next 7 days

10. **To consider and discuss how to promote community engagement**

Note:Cllr Matthew Ferris is in the process of completing the risk assessment for the Litter Picking

10.1 Update-VE DAY 80 Event

Friday 9th May

St James school choir has been confirmed for Cwtch Cafe

Saturday 10th May

Chunky s Chips, Lansbury Park has been approached to supply the fish and chips at £8 per head

This is not confirmed

Tickets / posters/band for the event were discussed and Cllr M Ferris confirmed with members that this was in hand

Resolved: All Cllrs in attendance will be required to pay

10.2 Menopause talk sessions/coffee morning at Van Community Centre

Note: A minimum of 8 people required for the sessions to take place

No confirmed date

Resolved: There will be a budget of £150 available

Resolved that in pursuance of the power conferred by the Local Government Act 2000 and being of the opinion that the expenditure above satisfies the requirements of that Act

11. **Clerk's Report**

Noted

12. Items for next agendas

Ryan Hyde -Guest Speaker April17th
End of Year Accounts summary

13. Date of Next meeting

Full Council Meeting April17th 2025,6pm, Van Community Centre

Meeting closed: 19:10

Chair

Elaine Forehead

Clerk

Michelle Moore

M Moore