



**VAN COMMUNITY
COUNCIL
CYNGOR CYMUNED Y FAN**

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**MINUTES
FULL COUNCIL MEETING
Thursday 17th April, Van Community Centre**

1. To note Member attendance and to receive any apologies

In attendance

Cllr Elaine Forehead

Cllr Lynne Hughes

Cllr Christine Forehead

Cllr Sheila Newbury

Cllr Jeff Grenfell

Cllr Matthew Ferris

Cllr John Pettit

Cllr Anne Broughton Pettit

CLERK Michelle Moore

Apologies

Cllr Sheila Jones

2. Police & Community Safety Matters

In attendance

PCSO Rhiannon Collins

PCSO Dylan Greedy

Noted: police report received and discussed

3. Fire Service & Community Safety Matters

Apologies

Station Commander Julian Lloyd

4. Guest speaker-Ryan Hyde

Note: Ryan gave a comprehensive presentation on the food bank and youth work at the Van Community Centre.

Ryan provided data that supported attendance and highlighted the continuing need for its provision in the community

Members discussed its sustainability and costs and urged Ryan to apply for a financial award.

Members would like to thank Ryan for his dedication and commitment and invited him back for an update in 6mths.

Cllr Elaine Forehead agreed to contact Rebecca Williams with an invite to the youth club : to discuss police community engagement commitments to the ward

5. Declarations of Interest: To receive disclosures of personal interests from members in accordance with the code of conduct.

Cllr Jeff Grenfell made members aware of a pecuniary interest with regards to a planning application

6. Minutes

- 6.1 The minutes of the FULL COUNCIL meeting held on 20th March 2025 were agreed as an accurate record and signed by the chair

7. Financial Matters

- 7.1 Received and approved Bank Statements March 2025

- 7.2 Received and approved Bank Reconciliations & Payments for March 2025

- 7.3 Received and approved the end of year accounts for 2024-2025

- 7.4 To receive extra information on the application for Financial Assistance- Create Caerphilly-Skills and Wellbeing CIC

Resolved: To award £500 on the proviso that the project is promoted, and posters/leaflets can be presented in all VanCC noticeboards

- 7.5 To receive an application for Financial Assistance-Forces Fitness Education CIC

Resolved: To award £500

Resolved that in pursuance of the power conferred by section 137 of the Local Government Act 1972(as amended) and being of the opinion that the expenditure above satisfies the requirements of that section

8. To discuss and consider receiving a written report of key points from our representative attending TCCLC /CCLC meetings as an agenda item

Resolved: To maintain the present status quo, and allow representatives in attendance to feed back from the meetings as and when, and with information they feel appropriate and necessary

9. To discuss and consider as to whether there should be a recurring item 'Environment Matters' on the agenda

Resolved: to defer to the next meeting

10. To receive an update from the working group for the appointment of an Eco Project Officer /possible projects

Note: In partnership with Van Allotments, small projects such as planting a herb garden outside the allotments and a competition were discussed

Resolved: To meet ad hoc

11. To consider and discuss the Community Champion Awards ,Thursday 20th November 2025

Resolved:

Date Wednesday 19th November 2025

Venue Van Community Centre

Budget	£500 agreed in the Dec Budget
Nomination Forms	as per 2024
Certificates	as per 2024
Winners/runners up	dependent on the number/variation of nomination forms
Invitations to events	as per 2024-nominators/nominees/partnership organisations/local press
Van Allotments Grower of the Year	- Clerk to contact Van Allotments and confirm their continued support for this award

12. To receive an update on the Tennis project :July/August 2025

Note: Clerk to update members when dates and times have been confirmed with CTC and VanCCentre

13. Community engagement

13.1 Update-VE DAY 80 Event

Cllr Ferris presented hardcopy posters to the Clerk for the ward's noticeboards, and tickets handed over to Cllr Sharon Harris to supervise their distribution through Van Community Centre

Resolved:

To continue to use Chunky's to provide fish & chips

Cllr Mathew Ferris awarded a budget of £30 for bunting and streamers at the Van Community Centre

Resolved that in pursuance of the power conferred by sections 145 of the Local Government Act 1972(as amended) and being of the opinion that the expenditure above satisfies the requirements of that section

13.2 Update-Litter Picking

No confirmed date yet

14. Clerk's Report

Noted

15. Items for next agenda

Cyber Security Strategy

To approve the Annual report

To confirm updated budget based on EOY figures March 31st, 2025

To consider Skateboard sessions for July/August 2025

16. Date of Next meetings

Annual Meeting Thursday May 22nd, 2025, 18:00 Van Community Centre

Full Council Meeting Thursday May 22nd, 2025, 18:30 Van Community Centre

Meeting Closed 7:30pm

Chair

Elaine Forehead

Clerk

Michelle Moore

M Moore